



LUTHERAN CHURCH — CANADA (East District)
275 Lawrence Avenue, Kitchener, Ontario N2M 1Y3
www.lcceastdistrict.ca
519-578-6500 1-800-465-8179 fax 519-578-3369

Summary of Board Meeting of June 9&10, 2013

(Note: This meeting was originally scheduled for May 26 & 27)

June 9, 2013 7 p.m.

This evening session was a special meeting of the Board with the chairs and secretaries of the departments and committees to discuss various organizational issues. The Chairman reviewed the documents before the meeting, namely: Transparency Guidelines, Confidentiality guidelines for the Board of Directors and for the Departments, Expectations of Department Chairs, Role of Board Members (liaisons) assigned to Departments, and Technology issues.

June 10, 2013 9 a.m.

1) 2014 Mission & Ministry Presentation

A draft questionnaire for inclusion in the presentation was included in the docket.

Motion: That the draft questionnaire for the 2014 Mission and Ministry be approved.

M/S/C

(Note: It was agreed that this questionnaire should go as a separate insert in the brochure.)

The following is the schedule for production of this brochure.

- 1) Material from the Departments should be available by end of June.
- 2) The President will oversee the production of a draft for Board input and approval by the end of July.
- 3) The Communications Committee will prepare the final presentation during the month of August.
- 4) The M&M brochure should be available in September.

The Chairman will contact the Department chairs and advise them what information is required. President Zabel will prepare the introduction and the page on administration.

The Board also had before it the commentary for the presentation from the Department for Parish Services

Motion: That the Department for Parish Services' write up be received and referred to the District President for insertion into the M&M Presentation. **M/S/C**

2) Department Members

Motion: That the term for Department members start on July 1 and end on June 30th. **M/S/C**

It was suggested that there should be a nomination form that includes some information about the nominees as well as the pastor's endorsement that the nominee is a member in good standing. Rev. Bublitz agreed to draft a form for consideration by the Governance



Committee. (See also section 5.02 A of the East District Handbook.). It was also suggested that since according to the Handbook, circuit nominations for department members are to be submitted to the District Secretary, that in future, the secretary should be the one responsible for writing to the Circuit Counsellors each year to remind them to send in nominations.

The following positions still need to be filled:

- Finance- Hamilton circuit
- Finance- London circuit
- Outreach - Kitchener circuit
- Parish Services - Toronto

President Zabel will follow up with the circuit counsellors for these positions.

3) Maritimes Ministry Task Force

Motion: That Rev. Maleske, Rev. Dr. Winger, Mark Higenell, and Skip Taylor be appointed to the Maritimes Ministry Task Force and that the Chair contact these people and arrange a first meeting to discuss the mandate of the task force. **M/S/C**

Motion: That an initial amount of \$20,000 be approved for the Maritimes Ministry Task Force, to be withdrawn from the CEF surplus or other appropriate funds, and that the Task force be asked to provide a work plan and budget for the fall board meeting. **M/S/C**

The Chairman will inform the Task Force of this motion. The Chairman will also notify the congregations in the Maritimes of the membership of the task force.

4) Corporate Merger

Motion: The Board of Directors take no further action at this time regarding merging the Ontario District Corporation and the East District Corporation, and our legal counsel be so advised. **M/S/C**

5) Not-for-Profit Committee

The Board had before it a report from the Not-for-Profit Committee regarding transitioning to the new Federal legislation for Not-for Profit corporations and a draft revised Handbook containing proposed articles of continuance and draft bylaws.

Motion: That the Board approve in principle the draft articles of continuance and revised bylaws. **M/S/C**

Motion: That the Board authorize the committee to consult with our legal counsel on these matters. **M/S/C**

Motion: That the date of the special meeting of members to approve the articles of continuance and new bylaws be March 1st 2014. **M/S/C**



LUTHERAN CHURCH — CANADA (East District)
275 Lawrence Avenue, Kitchener, Ontario N2M 1Y3
www.lcceastdistrict.ca
519-578-6500 1-800-465-8179 fax 519-578-3369

The suggested venues for the special meeting are: Bethel, Faith, Messiah – in order of preference. The District President will contact these churches to see if they will host the meeting. It was suggested that the time of the meeting be 10:00 a.m. – 4 p.m. Congregations will be assessed for the cost of this meeting, with the assessment to cover travel, accommodation, and meals (one meal for the meeting). Congregations need to be informed this fall to expect an assessment next year and to budget for it. They will need an approximate number for this, but the final assessment will be done after the meeting. The District President will ask Darryll Holland to be the meeting co-ordinator.

6) Good Shepherd, Moncton

Motion: That Good Shepherd Lutheran Church, Moncton be given the option of pulling forward 2014 Assistance into 2013. **M/S/C**

Mrs. Doris Milette left the room during the discussion on this item.

7) Report from Lawyer re Relationship between Corporations

The Business Manager provided a report from the lawyer which states that the three corporations — Ontario District, East District, and East District (New Brunswick) — are completely separate corporations even though members and directors may be similar.

8) Properties Committee

The report was received. Kent Schappert reported that there have been problems with the roof leaking. They are investigating going to a pitched roof rather than maintaining the flat roof.

9) 2015 District Convention

Motion: That the Board approve the President's recommendation of the date and location of the 2015 East District Convention, namely May 3-6, 2015 at the Delta Hotel (soon to be Crowne Plaza Hotel) Kitchener, Ontario. **M/S/C**

10) Mission Executive Report

Rev. Gajdos spoke to the Board about "connect" – how recent events have provided opportunities for him to connect members and churches with resources with the aim of serving the Lord.

11) Department for Finance

Motion: That the Board approve the East District Church Worker Student Loan Program policy subject to adding wording under "Repayment" to cover the case of loans to students who have already graduated. **M/S/C**

Motion: That the Board grant the CEF Committee authority to approach LC-C, Financial Ministries and Concordia Lutheran Theological Seminary to enter into discussions regarding pooling our investment capital into a private managed fund, managed by F.I. Capital (Faith Life Financial) to increase our potential return on investment. **M/S/C**



Motion: To approve the East District's CEF-owned property rental rate strategy. **M/S/C**

It was noted that the strategy is based on the congregations paying 80% of the market value with the increase to be phased in over 5 years.

12) Department for Outreach

The Board received the Department Liaison report.

Regarding the Quasi endowment fund, the liaison is to report that the DFO should develop the terms of reference for the use of this fund and present them to the Board for approval.

13) Department for Parish Services

The Board received the report from the Liaison and considered the action items from the chair.

Motion: That the Board approve the revised mission statement of the Parish Services Department and amend the Policy and Procedures Manual accordingly. **M/S/C**

By consensus it was agreed to refer the issue of recognition of volunteers to the Governance Committee.

The minutes of the Department for Parish Services Meeting of May 4, 2013 were received.

14) Committee on Communication Services

The minutes and report were received.

James Gerber attended to discuss with the board the issue of new signage for the district Office building in order to get clarification on the board's request to consider placing a cross on the sign and having a message board as part of the sign.

After the discussion there was consensus that a cross would provide a clear identification of the building as a Christian Centre. There was consensus that an electronic message board was not necessary. However, it would be good to have a sign with a panel that would allow the placing of a seasonal message.

Regarding the issue of paid advertising in district publications, the Secretary was asked to correspond with Synod to see what policy they have for paid advertising in publications.

15) Abuse Prevention Committee

The report was received.

16) Handbook Committee

The minutes of the meeting of April 23, 2013 were received and the recommendations for changes to the Handbook were referred to the Not-For-Profit committee.

17) Appointments

The Board made the following appointments:

Holly Schroeder, Ottawa circuit, to Department for Parish Services ('13-'14)



LUTHERAN CHURCH — CANADA (East District)
275 Lawrence Avenue, Kitchener, Ontario N2M 1Y3
www.lcceastdistrict.ca
519-578-6500 1-800-465-8179 fax 519-578-3369

David Faerber, Ottawa Circuit, to the Department for Outreach ('13-'16)
Jennifer Kitsch, Stratford Circuit, to Department for Parish Services ('13-'16)
Rev. Robert Clifford, Hanover Circuit, to the Department for Finance ('13-'16)
Mrs. Linda Lantz, Niagara Circuit, to the Department for Outreach ('13-'16)
Roly Naujoks, East District's representative on the Board of the Lutheran Foundation ('14-'16)
Rev. Walter Hambrock, East District representative, Lutherwood Board of Governors ('14-'16)

For further information on any of these items, contact the Board Chair, Rev. Ron Mohr at:
pstrmohr@gmail.com

The next regular meeting of the Board is on September 30th - 9 a.m. to 9 p.m
-from Lois Griffin, Secretary
LCC - East District Board of Directors