

Summary of Board Meeting of June 20 & 21, 2016

Opening Devotions

Mr. Reg Tiegs led the board in opening devotions.

Adoption of Agenda

The agenda was amended by adding 16.1.4 Our Saviour, Niagara Falls Loan, 17.1 Business Manager Position Description, and 24.1 Status of ODMS corporation.

Motion: That the agenda as amended be approved. **M/S/C**

Declarations of Conflict of Interest

Lois Griffin declared a conflict regarding 10.2 in that the nominee received from the Foundation is her son. Bob Klages declared a conflict regarding 20.1 as it applies to Christ Our Hope, since he is a member there.

Approval of Board Minutes of April 4-5, 2016

Motion: That the minutes of the board of director's meeting of April 4-5, 2016 be approved as presented. **M/S/C**

Business arising from the Minutes

Follow-up on Action Items

The board reviewed the list of outstanding items.

Pastor Roster Analysis

The board considered the concern regarding the number of clergy who will be retiring in the next five years. Mr. Tiegs read Walther's comments re role of the churches in encouraging men to enter the ministry. In the general discussion that ensued it was pointed out that the seminary needs to be more visible in the congregations, that congregations need to be encouraged to identify potential candidates for the ministry, that the issue needs to be communicated to congregations (perhaps an article in the EDen News), and that prayer on this issue be encouraged. The board ended the discussion with prayer.

Correspondence

An e-mail from Rev. Dr. Bryan King was referred to the item on Restructuring

Governance Committee

There were no items to discuss.

Strategic Plan Review:

There was no discussion.

Treasurer/Business Manager

Financial Statements as of May 31, 2016

Received for information

Mission & Ministry Receipts

Received for information.

Hope Lutheran Church Update

The board received an update regarding the loan to Hope Lutheran Church.

Motion: Regarding Hope's mortgages, the business manager be instructed that once the final payment on the first mortgage has been made, a title search be done to verify that the first mortgage has been discharged. **M/S/C**

Note: Upon discharge of the existing first mortgage, the ED automatically becomes the first mortgagee.

Motion: That the cheque from Hope Lutheran Church to the East District in the amount of \$12,500 (related to the estate gift from 2015) be applied against Hope's mortgage. **M/S/C**

CEF Investment Policy Change

The DfF has recommended changes to the investment policy to allow more funds to be invested rather than being held in cash.

Motion: That in Appendix A of the CEF investment policy, the first column re cash and short term investments of the investment table "Overall Portfolio Composition" be amended to read " the lesser of 4% or \$250,000"; and further that the CEF committee and the DfF be instructed to ensure the same criterion required of banks be used regarding the amount of cash or quickly liquidated assets that is available. **M/S/C**

CEF Investment Recovery

It was noted that the investment income for the year to date has more than compensated for last year's losses.

Properties Committee

The report from Mr. Schappert outlining the status of various building improvements was received for information.

New Business:

Department Appointments

Motion: That Mr. David Schutz and Rev. Robert Clifford be appointed to the Department for Finance for the circuits of Hamilton and Hanover respectively for a 3-year term beginning on July 1, 2016 and ending June 30, 2019, subject to the required paperwork being filed with the Secretary. **M/S/C**

It was noted that the London Circuit will be meeting on June 21st to decide on nominations for the DfF.

Motion: That Mr. Jeff Scott, Mrs. Linda Lantz, and Rev. Paul Williams be appointed to the Department for Outreach for the circuits of Kitchener, Niagara and Ottawa respectively for a 3-year term beginning on July 1, 2016

and ending June 30, 2019, subject to the required paperwork being filed with the Secretary. **M/S/C**

Motion: That Mrs. Jennifer Kitsch and Rev. Dusan Tillinger be appointed to the Department for Parish Services for the circuits of Stratford and Windsor respectively for a 3-year term beginning on July 1, 2016 and ending June 30, 2019, subject to the required paperwork being filed with the Secretary. **M/S/C**

The board still requires nominations from the Toronto Circuit for the DPS.

Motion: That Mr. Gerald Klages be appointed to the Department for Outreach from the Stratford circuit to fill a vacancy, for a term ending June 30, 2018, subject to the required paperwork being filed with the Secretary.
M/S/C

CLTS Foundation Appointment

President Zabel reported that the CLTS foundation had submitted the nomination of Mr. Ken Griffin for membership on the Board of the foundation.

Motion: That Mr. Ken Griffin be appointed to the board of the CLTS foundation. **M/S/C**

Mrs. Lois Griffin did not vote on this matter.

Draft Protocol for CEF loans from Board of Directors

By consensus it was agreed that the word "payment" be changed to "disbursement".

Motion: That the protocol as amended by the above change, be approved. **M/S/C**
The policy will be added to the Policy and Procedures Manual under the Board of Director's section.

District President

The District president reviewed his report with the Board. The report was received for information.

Mission Executive Report

Report

The board received the report for information.

Assisted Ministries Narrative Report

The board received the report for information.

Partner to Partner Launched

The Mission Executive reported that the Partner to Partner program is being well-received.

Work in Quebec City

The Mission Executive reported on the work in Quebec City and the new worker involved in this.

Department Reports

Finance

Department Liaison Report

The board reviewed the following recommendations from Mr. Bob Klages, Liaison for the Department for Finance.

Wording Change in CEF Surplus Distribution Policy

At the request of the board, the DfF reviewed the wording in the CEF surplus distribution policy to take into account years where there is a deficit.

The current wording reads: *"In any year that the CEF has an operating income surplus in excess of \$10,000, the surplus will be distributed as follows...."*

The DfF recommended that the wording be amend to read: *"the cumulative surplus since the last distribution will be distributed as follows...."*

That the CEF Surplus Distribution Policy be amended to read: *"In any year that the CEF has an operating income surplus in excess of \$10,000, the surplus, minus any losses since the last distribution, will be distributed as follows...."* M/S/C

Department Chair Report

There was no report.

DFF - Minutes, May 27, 2016

The minutes were received for information.

Outreach

Department Chair Report

The chair's report was requesting support of the DfO's request for financial support to Good Shepherd Lutheran Church, Moncton, New Brunswick.

Motion: That the board approve the DfO request for permission to use up to \$5,000 as needed from DFO's share of CEF surplus funds to support Word and Sacrament ministry in Good Shepherd Lutheran Church, Moncton, New Brunswick.

M/S/C

DFO – Minutes, May 30, 2016

The minutes were received for information.

Parish Services

Department Liaison Report

The report noted that the meeting of the DPS could not be held because of lack of quorum.

Department Chair Report

The Department chair noted the difficulty in getting members to attend meetings.

Lutheran Church–Canada

This item was deferred until Tuesday morning.

Rev. Nolan Astley attend the meeting to bring forward the report from the Synodical President. Issues reported on included information on the various mission fields, the

status of the restructuring work, and the latest news regarding the ABC District.

East District Archivist

There was no report.

It was duly moved, seconded and carried that we extend the time of the Monday session of the meeting by 20 minutes.

Committee on Constitution/Membership

The board reviewed the report from the chair of the committee, Rev. Morley, chair of the committee.

Motion: That the amended constitution of Holy Cross Lutheran Church, Kitchener, be approved as recommended by the District Committee on Constitutions and Membership. **M/S/C**

Motion: That the amended constitution of Christ Our Hope Lutheran Church, Collingwood, be approved as recommended by the District Committee on Constitutions and Membership. **M/S/C**

Mr. Bob Klages did not vote on this matter.

21. Committee on Communication Services

There was no report

Abuse Prevention Committee

The report was received.

Handbook Committee

Draft Minutes, June 2, 2016

The minutes were received.

Report from the Chair

The report was received.

The meeting was recessed until Tuesday morning at 9 a.m.

Tuesday – June 21

The board was informed that Rev. Bublitz would be absent due to illness.

Opening Devotions

Mr. Reg Tiegls led the board in opening devotions.

Other Business

ODMS Corporation Future

The board chair reported that he had been advised by the Business Manager that all of the land transfers from the ODMS corporation to the LCC, ED Corporation had been completed.

Possible Loan Request

The board reviewed the wording in the CEF policy restricting the total amount loaned to any one congregation to 5% of CEF assets. The board advised the Business Manager that they were not prepared to waive this requirement.

Lutheran Church–Canada

Rev. Nolan Astley attend the meeting to bring forward the report from the Synodical President. Issues reported on included information on the various mission fields, the status of the restructuring work, and the latest news regarding the ABC District.

Discussion on Restructuring

Dr. Roger Winger addressed the board regarding matters related to restructuring of Synod and responded to questions. Some general discussion ensued.

Next Meeting: September 26 & 27, 2016

Motion: That the meeting be adjourned. **M/S/C**

For further information on any of these items, contact the Board Chair, Mr. Reg Tiegs at: tiehm@rogers.com

-from Lois Griffin, Secretary
LCC, East District