

Summary of Board Meeting of March 27/28, 2017

Monday March 27, 2017

Opening Devotions

Rev. Donald Schieman led the opening devotions.

Adoption of Agenda

The agenda was amended by adding the following items:

8.2 Members- Abuse prevention Committee

8.3 Vacancies on Departments

11.3 2017/2018 Budget

11.4 CEF Statements and Budget

11.5 Restricted funds

Motion: That the agenda as amended be approved. **M/S/C**

Declarations of Conflict of Interest

Lois Griffin declared a conflict of interest regarding that portion of item 11.3 (Budget) pertaining to a grant to Our Saviour Lutheran Church, Etobicoke, as she is a member there.

Approval of Board Minutes

BOD Minutes, January 30-31, 2017

Motion: That the minutes of January 30-31, 2017 be approved as presented. **M/S/C**

BOD Minutes-Conference Call, March 7, 2017

Motion: That the minutes of March 7, 2017 be approved as presented. **M/S/C**

Business arising from the Minutes

List of Action Items from previous meeting(s)

The Board reviewed the list and confirmed the status of the various items.

LCC Convention Board Advisory Delegate

According to the Synodical Handbook, each district Board of Directors shall be entitled to send one representative from the district Board of Directors and one from the district executive staff, other than the district president, as advisory delegates.

Motion: That the Board designate Lois Griffin as the advisory delegate from the Board of Directors and Darryll Holland as the advisory delegate from the district executive staff. **M/S/C**

LCC Convention Youth Representatives

According to the Synodical Handbook, each district may be represented at a Convention by two youth representatives to be selected as a district may specify. They may speak at the request of a floor committee and by express permission of the chair.

Motion: That the District President be authorized to appoint the two youth representatives for the 2017 Synodical Convention. **M/S/C**

Correspondence from Chairman of LCC B of Directors.

The Board received the letter from the Chair of LCC Board of Directors regarding the additional money that the Board made available to Synod.

District President's Report: Rev. Paul Zabel
Report

The President's report was received.

Abuse Prevention Committee

The President put forward the name of Susan Johnson

Motion: That Susan Johnson be appointed to the Abuse Prevention Committee. **M/S/C**
Another member is still required.

Department Vacancies

Motion: That Rev. K. Maher be appointed to the Department for Parish Services as the Hanover circuit representative to fill a vacancy, for a term ending June 30, 2018. **M/S/C**

Motion: That Rev. M. Meleg be appointed to the Department for Parish Services as the Hamilton circuit representative to fill a vacancy, for a term ending June 30, 2018. **M/S/C**

Motion: That Mr. Ron Dagg be appointed to the Department for Finance as the Hamilton circuit representative to fill a vacancy, for a term ending June 30, 2019. **M/S/C**

Properties Committee: Mr. Kent Schappert

Mr. Kent Schappert reported on the progress of the renovations to the District Office building.

Mission Executive Report: Rev. Ron Mohr

ME Report

The Board received the report of the Mission Executive.

Atlantic Canada Mission Report

A discussion was held regarding the progress of the mission work in Atlantic Canada and the timing of hiring an additional worker there. It was pointed out that the position has been included in this year's budget.

Further discussion was held at the Tuesday session of the Board meeting.

Partner to Partner Report

Pastor Mohr presented the proposed 2017 brochure for the Partner to Partner program. The brochure was approved subject to amending the 3rd paragraph by replacing the word "budgeted" with the words "requested and approved". Further discussion ensued at the Tuesday session

Treasurer/Business Manager: Mr. Ray Taylor, Mr. Darryll Holland

Financial Statements

The Board reviewed the yearend financial statements. Questions were raised regarding the reporting and allocation of the Partner to Partner funds.

Budget

The Board reviewed the proposed 2017/2018 budget.

Motion: That the budget for 2017/2018 be approved in the amount of \$1,512,744.00.
M/S/C

The Board recessed for the day.

Rev. Schieman led the Board in closing devotions.

Tuesday, March 28, 2017

Opening Devotions: Rev. Donald Schieman

Atlantic Canada Mission Report (cont'd)

After further discussion it was agreed by consensus that while the funding would remain in the budget, the calling of a second worker would be delayed pending a further meeting with Pastor Smith. In the interim, as necessary, retired pastors will be used to assist in the ministry, especially during the summer months, with funding coming from various Lutheran Women's Missionary League funds that have already been donated/pledged for work in Atlantic Canada.

Partner to Partner Report (cont'd)

The Board received a report on funds received in 2016/2017 and how much carryover there is for future years. It was agreed that the programs which have adequate funding for 2017/2018 will be listed in the brochure as "fully funded" and funds would be requested only for those not fully funded in 2017/2018. In addition, the brochure would indicate the following: "Donations received for a given ministry which exceed the target amount will be carried over for use in the following year."

Financial Statements (cont'd)

A further report was presented showing the contribution received from the Partner to Partner Program and the proposed year-end allocation to the various mission programs for the fiscal year 2016/2017. All of the funds designated for specific missions were allocated to the full extent of the cost. Any funds remaining will be carried over to 2017/2018 for the designated missions. The undesignated funds were fully used to offset 2016/2017 mission costs. The end result of this allocation method was an increase in the 2016/2017 deficit.

East District CEF Account- Deposits and Interest

The Board reviewed this account and decided that money from it should be used to fund the 2016/2017 deficit.

Motion: That the 2016/2017 deficit of \$105,798 be covered using the East District CEF account.
M/S/C

As well it was noted that these moneys were held in various notes as well as a savings account.

Motion: That the DfF be asked to look at moving all of the ED CEF money into a savings account. **M/S/C**

It was noted that some members of the Board have money invested in the CEF. This may also be the case with members of the DfF. Right now we do not have any policy regarding this.

Motion: That the DfF review whether members of the Board and the DfF and their spouses who have money invested in the CEF have a conflict of interest in voting on things such as establishing the interest rates, and develop a policy to guide members in this regard. **M/S/C**

CEF Statements and Budget

The business manager will provide these to the Board.

Restricted funds

The Board received a report showing the yearend balance on the various restricted funds. The Board requested a further report showing a narrative for each fund and also showing the opening balance and the amount spent in the year as well as the closing balance.

District Funds in the Lutheran Foundation

The Board discussed the funds currently invested in the Lutheran Foundation.

Motion: That the DfF review whether we should keep our money in the Lutheran Foundation or invest it in another financial vehicle. **M/S/C**

Audited Statements

The statements should be ready by the end of March. When available they will be sent to all Board members for review. Any questions should be directed to staff. The audited statements will be an item on the agenda of the May 1st Board meeting for the approval of the Board.

Department Reports

Finance

Department Liaison Report – Mr. Robert Klages

The report was received. Mr. Klages also raised two other matters coming from the DfF.

Lutheran Service Book (LSB) Program

The DfF is recommending a grant to Amherstburg for purchase of LSBs. At the time that money was available to all congregations for this, Amherstburg did not take part. They are now requesting funds for this.

Motion: Up to \$2,500 from the CEF be made available to the Amherstburg congregation for the purchase of LSBs. **M/S/C**

Amendment to the Compensation Guidelines

Motion: That the Board approve the following change to the compensation guidelines as recommended by the DfF: "On page 4 of the Compensation Guidelines, add the following sentence to the end of the Housing Allowance section - "However, the housing allowance may exceed 40%, especially in the early years of ministry, when the base salary is low.'" **M/S/C** This amendment will be included in the Guidelines for 2018.

Department Chair Report – Mr. Hugh Weltz

No report.

DFF Minutes - March 13, 2017

The minutes were received.

Outreach:

Department Chair Report – Mr. Paul Otterman

The Board received the report and the recommendation regarding Redeemer Sudbury.

Motion: That the Board approve the recommendation of the DfO that Redeemer Sudbury receive the debt reduction gift for 2017. **M/S/C**

It was noted that money for this has been included in the 2017/2018 budget already approved.

DFO Minutes – February 6-7, 2016

The minutes were received.

Parish Services:

Department Liaison - Mr. David Faerber

No Report

Department Chair Report – Mr. Karl Witzke

The report was received, noting that the filling of vacancies was done previously in the meeting.

DPS Minutes – January 21, 2017

The minutes were received.

Personnel Committee: Mr. Kent Schappert, Mr. Reg Tiegs

No Report

East District Archivist: Mrs. Carol Nagel, Archivist

There was no report.

Committee on Constitution/Membership: Rev. Robert Morley

There was no report.

Committee on Communication Services:

There was no report.

Abuse Prevention Committee: Mrs. Jane Ryan

There was no report.

Handbook Committee: Rev. Marvin Bublitz, Chairman / Mrs. Lois Griffin

There was no report.

Next Meetings: Monday May 1 @ 9 a.m. Special meeting re Restructuring

Monday & Tuesday June 19-20 @ 9 a.m. Regular Board meeting.

Devotion Leader: May 1 President Zabel

June 19 Deacon David Faerber

On motion duly moved, seconded and carried, the meeting was adjourned at 12:30 p.m.

Rev. Schieman led the Board in closing devotions.